



## Shoviv Lotus Notes Contacts to Outlook





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## Introduction to Shoviv Lotus Notes Contacts to Outlook

Shoviv Lotus Notes Contacts to Outlook is a complete solution to migrate NSF File's Contacts into Outlook PST file. The software has excellent features which allow you to preview the contact properties and you then let you choose the contact folders to export.

The item property preview panel shows you all the properties of the chosen contact such as First name, Last name, Phone number, Title etc.

Select the folder from the folder view which is in the left side of the interface and it will list all your contact into item preview panel.

The software has following simple steps which helps you to export NSF files contacts into outlook PST file.

- Add NSF Files with the help of add button which let you browse the disk for NSF file and in case if you dont know the exact location of your NSF file you can also use our search feature to find out the NSF files.
- After selecting NSF file you can proceed further and for that you need to click the next button it will expend all your NSF file's folder.
- For item preview you need do is click the desired folder from the folder panel and if it contains any item it will list then in the item preview panel
- For previewing specific item's property you need to click that item from item preview panel and its properties will appear in the property panel.
- Export the selected folder or the entire NSF contact file into Outlook PST file using the "Export in Outlook" Feature, you can choose the desired folders only for exporting them into PST file.



## Key Features

1. Add NSF Files no size limit.
2. Preview contacts and its properties etc.
3. Export NSF Contacts Files into Outlook PST file.
4. Supports Lotus Notes BM Notes Client V9.0.1, V9.0, V8.5.3, V8.5.2, 8, 7, 6, 5, 4
5. Save process report in HTML file.



## System Requirements

### Basic System Requirements:

- Pentium Class Processors
- 128 MB RAM
- 100 MB free space for software installation

**Supported Operating Systems (32/64-bit version)** : Supports Windows XP, Vista, 7, 8, 8.1, 10.

**MS Outlook Platforms Supports** - Supports Microsoft Outlook 97, 98, 2000, XP, 2003, 2007, 2010, 2013, and 2016 (32/64 bit versions).

**Virtual Environments Supports** : 1.0x, 2.x, v6.0x, 2007, ESX4.0, ESXi.



## Install The Software

To install the software first make sure that the software installer file is available on your computer. If the file is not available then you can download the file from our website - <https://www.shoviv.com/lotus-notes-contacts-to-outlook.html>

**Following are the steps to install the software.**

- Double-click the Shoviv Lotus Notes Contacts to Outlook installer file.
- Follow the instructions. When the installation process completes then setup install completion screen will appears on the software installation screen.
- Click the Finish button to launch the software.



## Uninstall The Software

There are two methods to Uninstall Shoviv Lotus Notes Contacts to Outlook Software:

- Uninstall from Windows Start Menu
- Uninstall from Control Panel

### Uninstall from Windows Start Menu

- Click Start -> All Programs -> Shoviv Lotus Notes Contacts to Outlook Software -> Uninstall Shoviv Lotus Notes Contacts to Outlook Software. A warning message will be displayed.
- Click the Yes button to continue uninstalling the Shoviv Lotus Notes Contacts to Outlook Software. The "**Shoviv Lotus Notes Contacts to Outlook Software was successfully removed from your computer**" message will be displayed.
- Click the OK button to complete the Shoviv Lotus Notes Contacts to Outlook Software un-installation process.

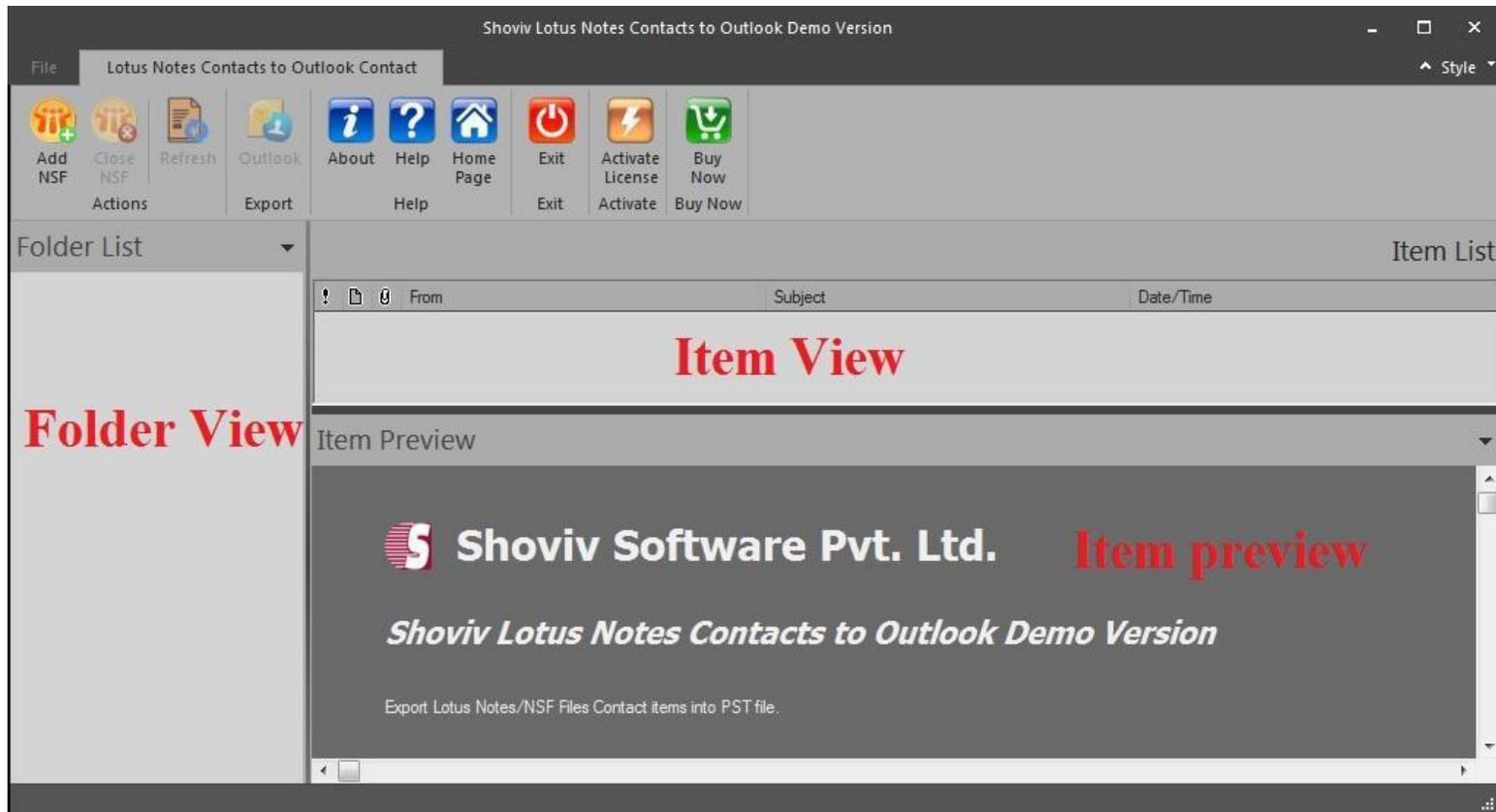
### Uninstall from Control Panel

- Click Start -> Control Panel. The Control Panel window appears.
- Double-click the Add or Remove Programs icon. A list of the programs installed on your computer appears.
- Select Shoviv Lotus Notes Contacts to Outlook Software and click the Remove button. A warning message will be displayed.
- Click the Yes button to continue uninstalling the Shoviv Lotus Notes Contacts to Outlook Software. The "**Shoviv Lotus Notes Contacts to Outlook Software was successfully removed from your computer**" message will be displayed.
- Click the OK button to complete the Shoviv Lotus Notes Contacts to Outlook Software un-installation process.



## Introduction

User Interface of Shoviv Lotus Notes Contacts to Outlook contain three sections



### 1. Folder View

- Display the folders of added NSF Files.
- Folder contains option Add NSF File, Close NSF File, Refresh, Export NSF File/Folder.

### 2. Item View

- Display the Contact items of NSF File.
- Click an item to view the item and its property into preview panel.

### 3. Item Preview

- Display the message of the item, Item Property, Recipient, Attachments.



## Menu Bar

Menu bar Contents two menus

### 1. File

- **Add NSF file** : Add NSF Files for further process.
- **Close NSF File** : Close the NSF Files.
- **Exit** : Exit software.



### 2. Lotus notes Migration

#### Actions

01. **Add NSF file** : Add NSF File(s) for further process.
02. **Close NSF file** : Close NSF File(s).
03. **Refresh**

#### Export NSF Files

01. **Outlook PST** : Export NSF Single Mailboxes into Outlook PST file

#### Help

01. **About** : About the software
02. **Help** : Help regarding the software tool
03. **Home Page** : It will redirect you to the Homepage of the Software.

#### Exit

01. **Exit** : Exit The Software.



## Activate

1. **Activate License** : Activate the license for this software.

## Buy Now

1. **Buy Now** : Buy Lotus Notes Contacts Outlook.

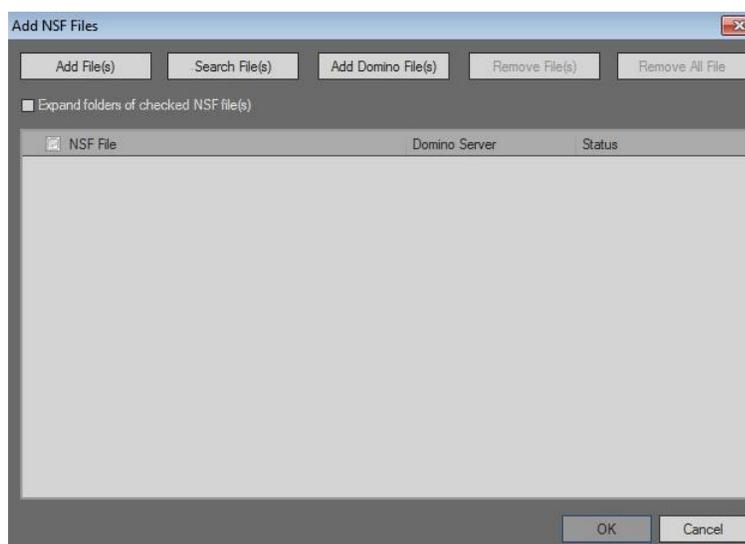
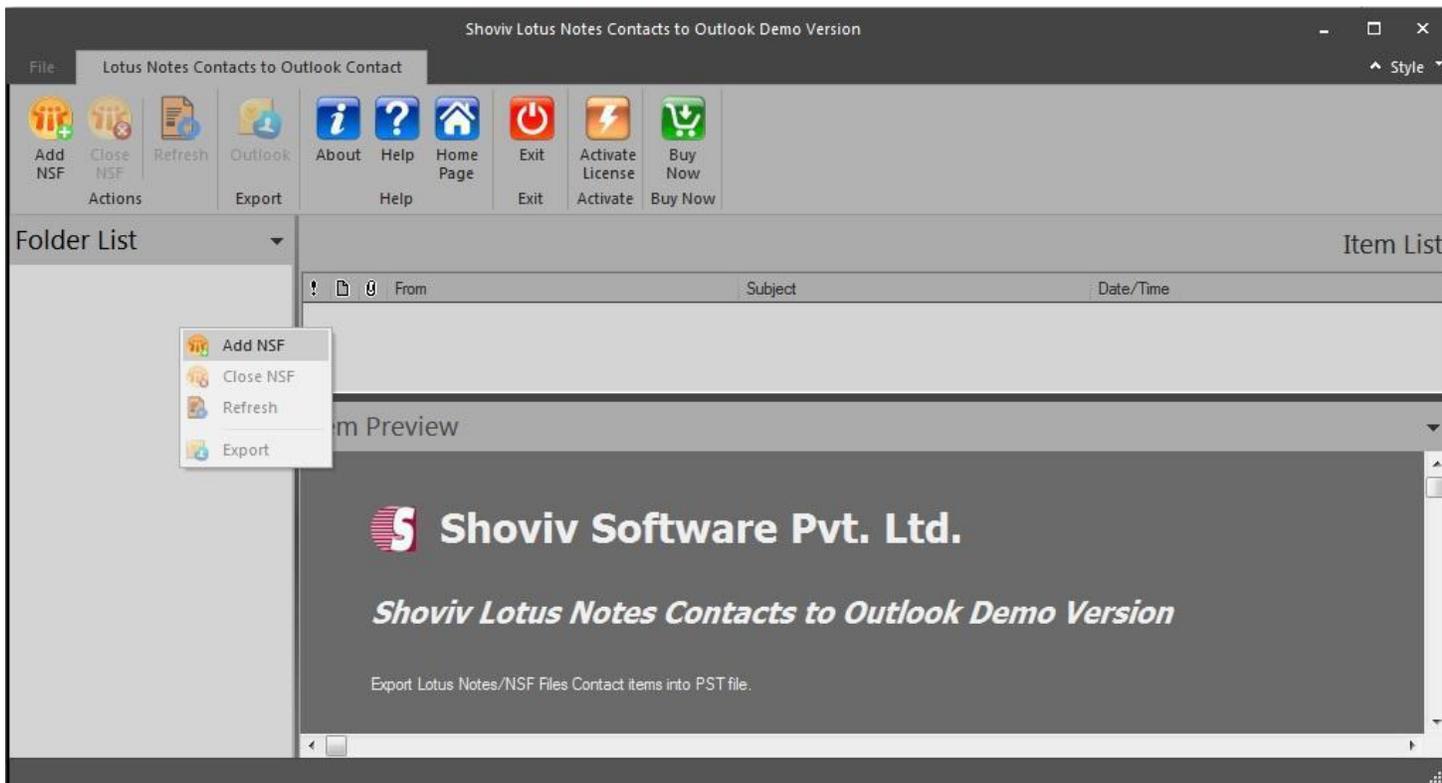




## Add NSF Files

There are Two ways to add NSF Contact File.

- **First Option** : Go to the tool bar and click on the Add NSF Contact File option.  
**Add Domino File(s)**:- In this we can add the NSF Contact File that are in the Domino Server by using Server Name/IP Address.
- **Second Option** : Go to the menu bar folder menu click on the Add NSF Contact File option.

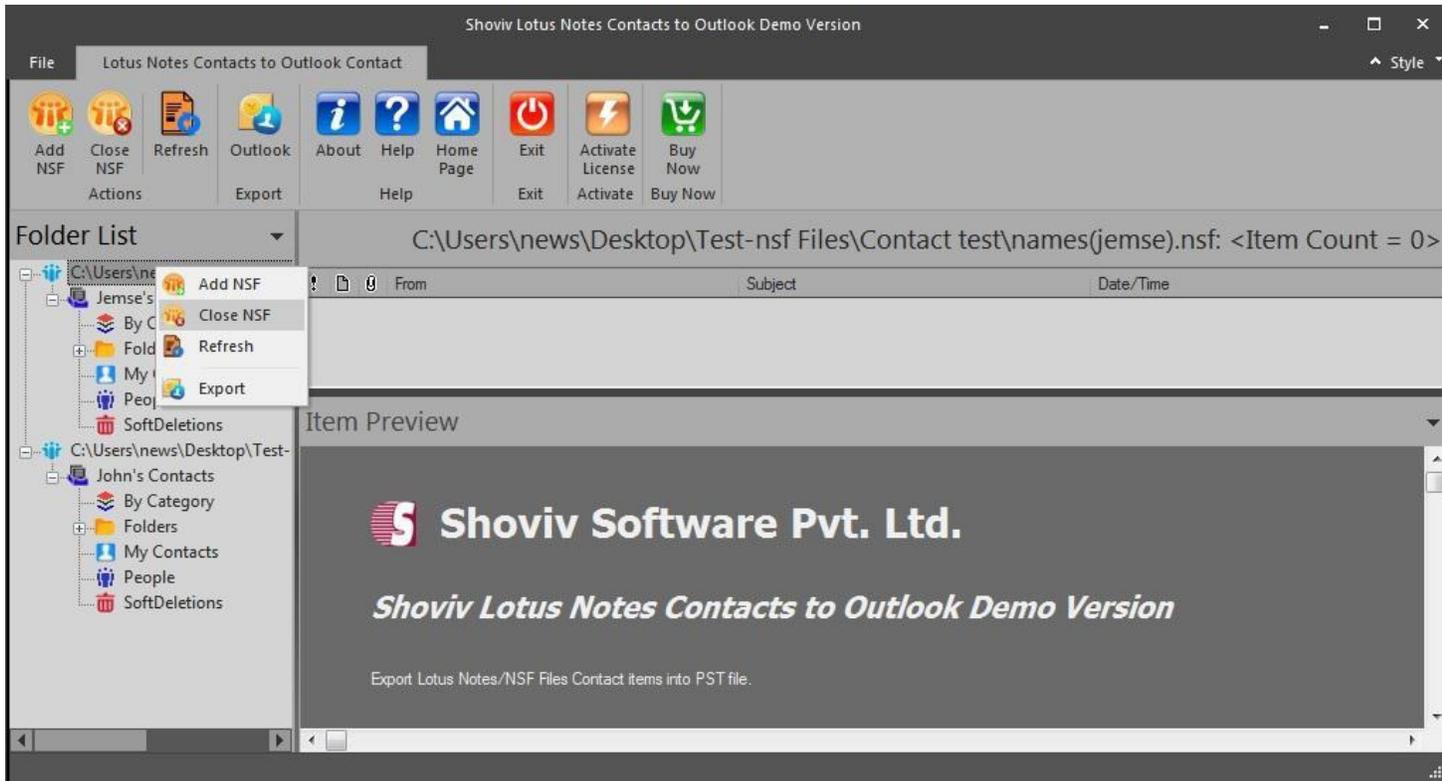




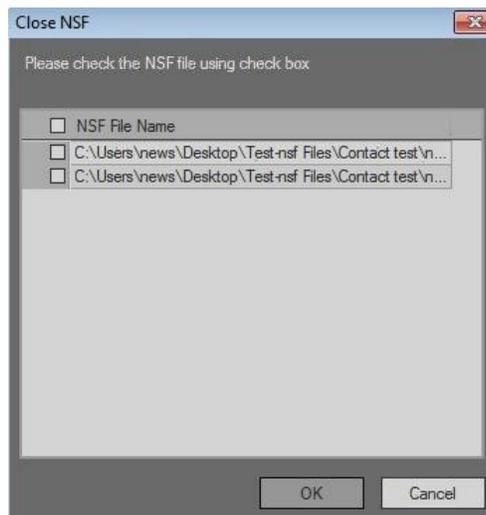
## Close NSF contact file(s)

There are two ways to close NSF contact file(s) and Folders.

- **First Option** : -Go to the tool bar and click on the **Close NSF Files** option.
- **Second Option** : Go to the folder view and right click from there choose on the **Close NSF Files** option.



Next step is to check the NSF contact file(s) which you want to close by checking the check box in front of it.

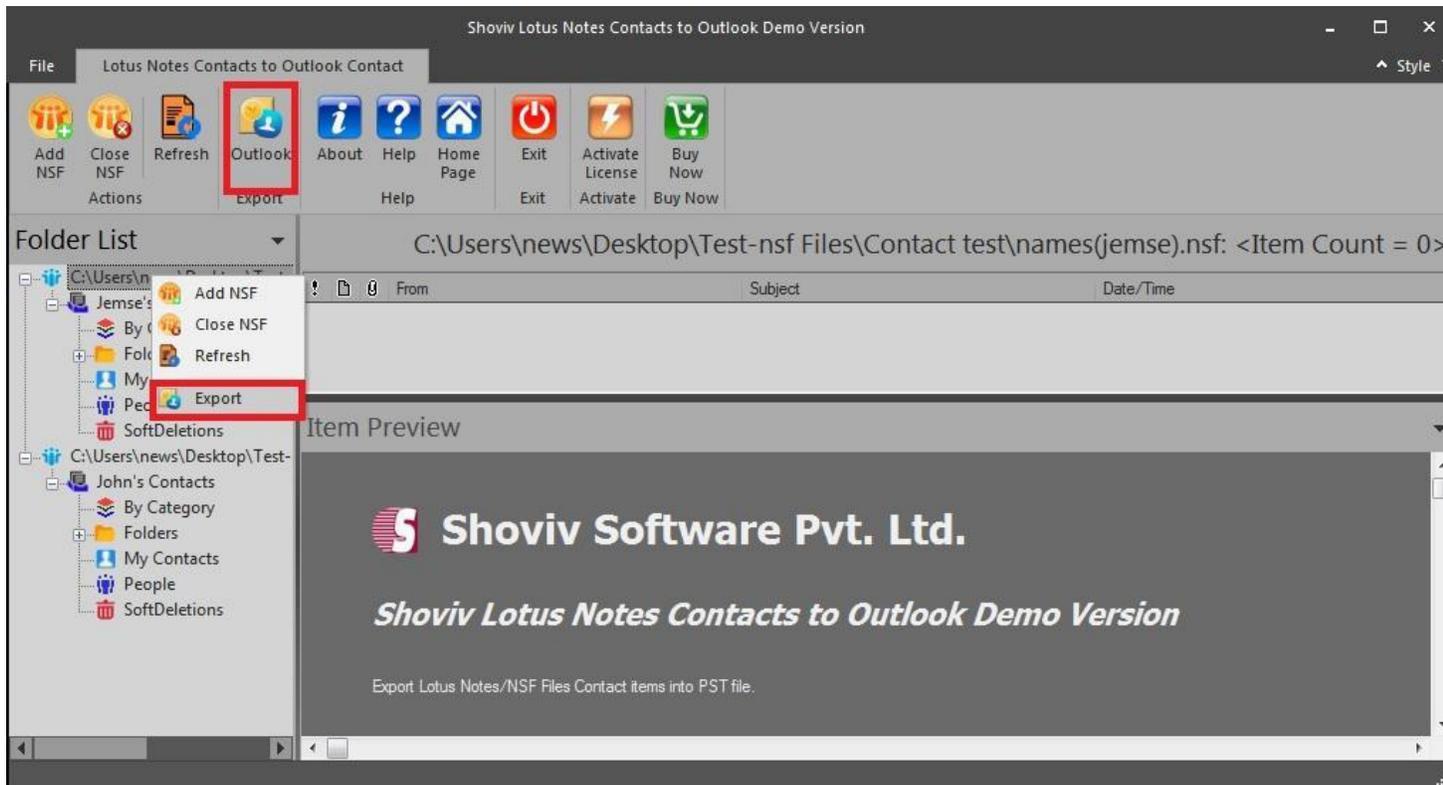




## Export Lotus Notes Contacts file In Outlook PST

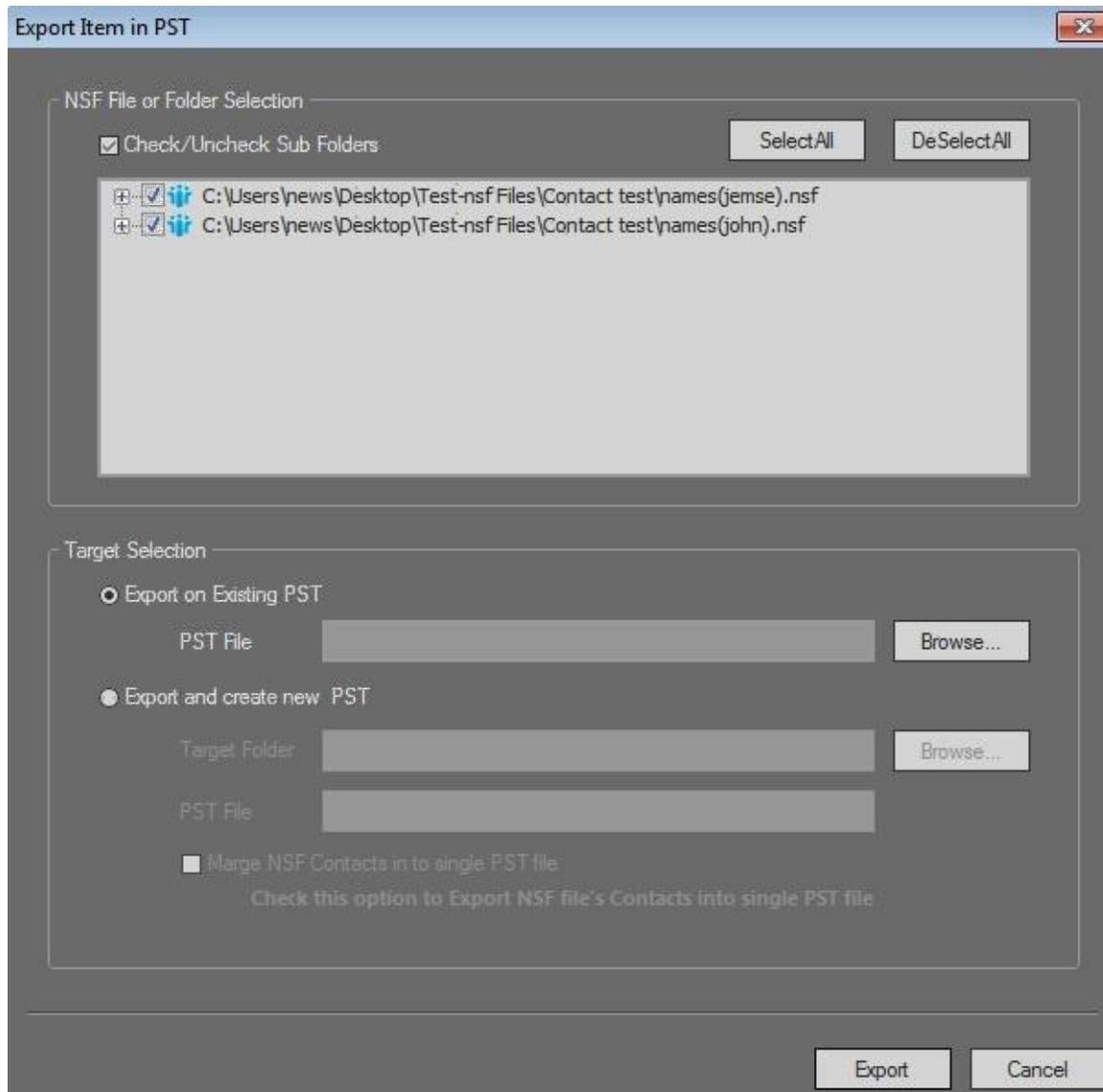
1. There are two ways to export Lotus Notes Contacts Files into Outlook PST.

- **First Option** : Go to the Ribbon Bar and click on the Outlook under . "Export".
- **Second Option** : Right click on folder list and select "Export".



2. After clicking on Export the on Outlook PST option wizard will be open.

- **Check/uncheck Sub Folders** : When you check this option, clicking on any checkbox in folder list will automatically select all sub-folder of that folder.
- **Select all** : This option will select all the nsf folders instantly.
- **Deselect all** : This option will deselect all the selected folders instantly.



**Target selection option will help you in selecting the target file.**

- If you want to export contact items in existing PST then check **Export in existing PST file**.
- If you want to export item in PST by creating new PST file then check **Export and Create New PST File** option.

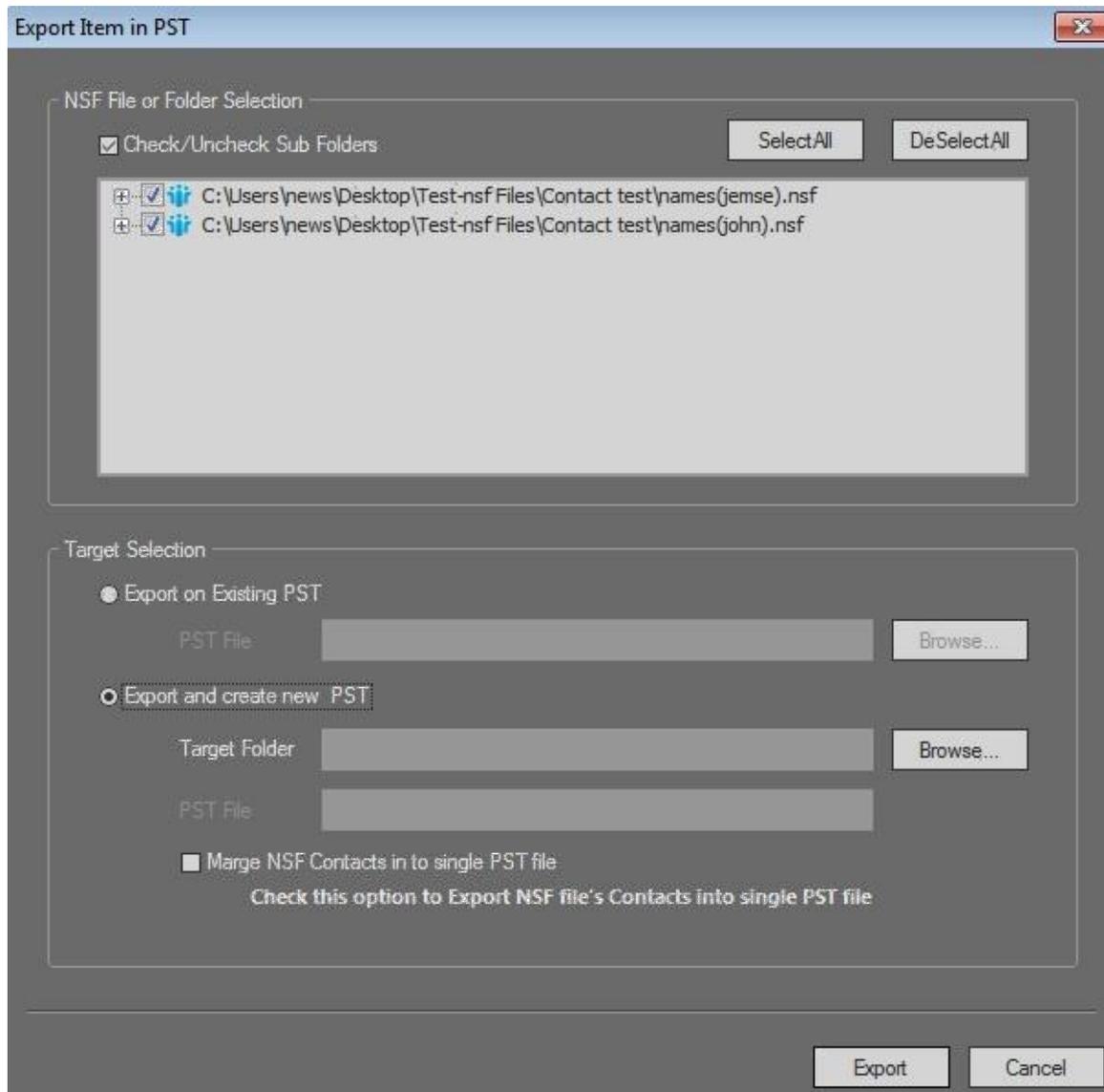


# Shoviv Lotus Notes Contacts to Outlook

- **Target Folder** Browse the target folder by clicking on browse folder.

**PST file** Insert the file name for output PST file.

**Merge NSF Contacts in to single PST file.** This option will merge multiple NSF files contacts into single NSF file if you do not want to merge multiple NSF files into single then by not choosing this option the software will automatically create individual PST file for each NSF file.





5. After click on next button Status will be shown.

*The Status wizard shows Source Folder, Target Folder, Item Count, Filtered Items, Process Item, Failed Items and status in this report.*

**7.1 Cancel/Stop button** - If you click on cancel/stop button all process will be stopped. After complete processing finish button will be activated.

**7.2 Save Report** : This option allows to save your report of process into **HTML** file.

The screenshot shows a dialog box titled "Export Item in PST" with a table of export progress. The table has five columns: Source Folder, Target Folder, Item Count, Processed Items, and Status. It lists two export operations: one for "names(jems...)" and one for "names(john)...".

Source Folder	Target Folder	Item Count	Processed Items	Status
<b>Export: From Source "C:\Users\news\Desktop\Test-nsf Files&gt;Contact test\names(jems..."</b>				
By Category	targetfile\By Category	0	0	Completed
Folders	targetfile\Folders	0	0	Completed
Folders\Business contact	targetfile\Folders\Busines...	1	1	Completed
Folders\Outlook Contacts	targetfile\Folders\Outlook ...	9	9	Completed
Folders\Personal contact	targetfile\Folders\Persona...	2	2	Completed
Folders\Test folder1	targetfile\Folders\Test fol...	4	4	Completed
My Contacts	targetfile\My Contacts	9	9	Completed
People	targetfile\People	9	9	Completed
SoftDeletions	targetfile\SoftDeletions	0	0	Completed
<b>Export: From Source "C:\Users\news\Desktop\Test-nsf Files&gt;Contact test\names(john)..."</b>				
Folders	targetfile\Folders	0	0	Completed
Folders\Business contact	targetfile\Folders\Busines...	2	2	Completed
Folders\Personal Conta...	targetfile\Folders\Persona...	1	1	Completed
My Contacts	targetfile\My Contacts	25	25	You are usin...
People	targetfile\People	25	25	You are usin...
SoftDeletions	targetfile\SoftDeletions	0	0	Completed
By Category	targetfile\By Category	0	0	Completed

Process 87 of 87 Item

Save Report

Finish Cancel



## About Lotus Notes Contacts to Outlook

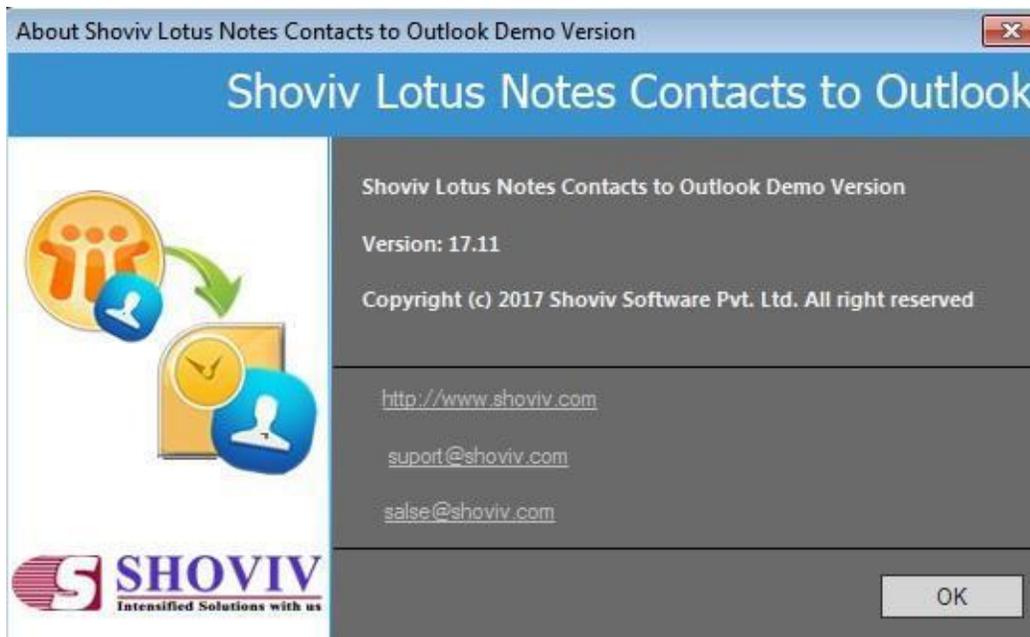
More effective version 17.11 of Shoviv Lotus Notes Contacts to Outlook has arrived, embedded with new features and look.

Shoviv Lotus Notes Contacts to Outlook allows you to migrate Lotus Notes contacts into into Microsoft Outlook PST file.

If you want to see website then click on : <http://www.Shoviv.com>

If you have any problem about software then you can contact:  
[support@Shovivsoftware.com](mailto:support@Shovivsoftware.com).

And if you have any problem about sales then you can contact : [sales@Shovivsoftware.com](mailto:sales@Shovivsoftware.com).





## Visit Homepage

We have an efficient support system to assist our customers with all issues related to using **Lotus Notes Contacts to Outlook**. The software comes with an embedded help manual that can be accessed by clicking Help > Software Help in the menu-bar.

Visit Our Official website at <http://www.shoviv.com>

Visit Home Page of Software by clicking Visit HomePage button  
<https://www.shoviv.com/lotus-notes-contacts-to-outlook.html>

You can access the online help for Lotus Notes Contacts to Outlook Software at  
[support@Shovivsoftware.com](mailto:support@Shovivsoftware.com)

We also have live support where in you can chat with our software experts at  
[support@Shovivsoftware.com](mailto:support@Shovivsoftware.com)



## Activate License

**Activation** - You can activate Shoviv product by two methods.

1. **Online Activation**
2. **Offline Activation**

### 1. Online Activation

When purchase or buy to Shoviv product/software then you will receive an email. Which will have an order number and activation key. By using this option you can activate this product online.

The screenshot shows a Windows-style dialog box titled "Activation". It has two tabs: "Online Activation" (which is active) and "Offline Activation". Inside the dialog, there are two text input fields. The first is labeled "Order Number" and the second is labeled "Activation Key". At the bottom of the dialog, there are two buttons: "Online Activate" and "Cancel".

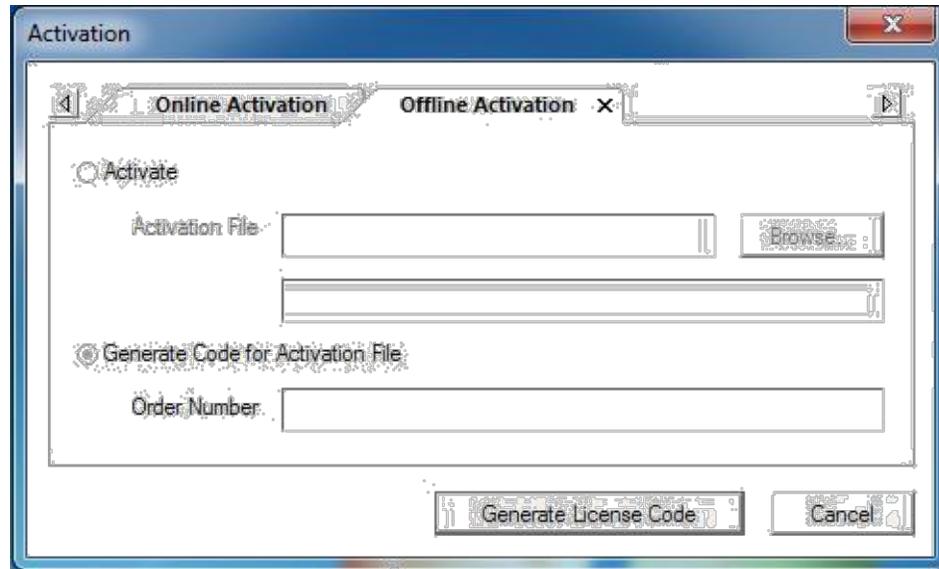
### 02. Offline Activation

If online activation failed or due to some technical reason you aren't abling to activate product then you can use offline activation method. Offline activation has two steps.

1. **Generate Code for activation file**
2. **Activate**

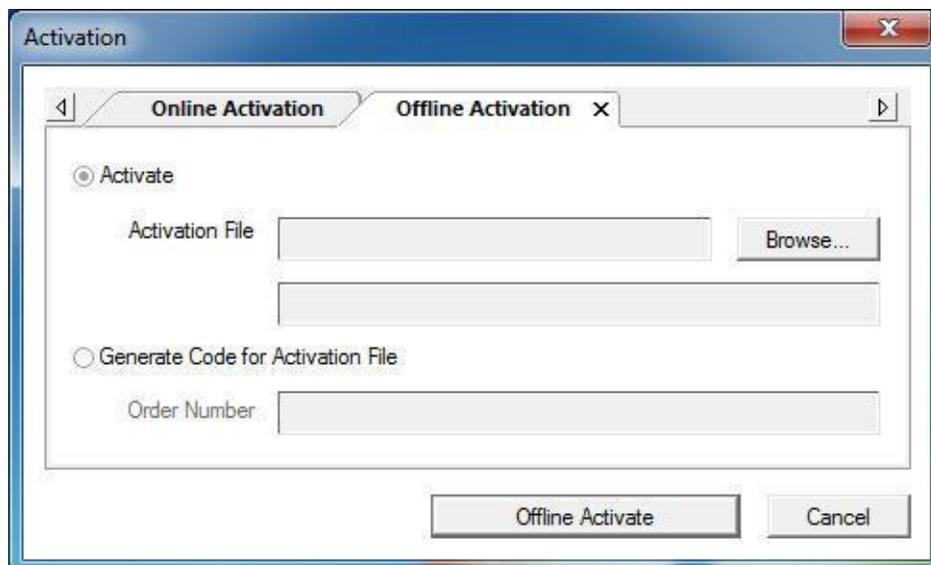
#### 1. Generate Code for activation file

You need to enter order number in order number field and then click on generate license code button. a text file will generate on your desktop, you need to send that file to [sales@shoviv.com](mailto:sales@shoviv.com) by using this file we will generate activation file and send it to you on your registered email address within few minutes after receiving email/request.



## 02. Activate

After receiving activation file sent by Shoviv Software Pvt. Ltd. all you need to do is go to offline activation and browse activation file and hit the Offline Activate button.





# Shoviv Lotus Notes Contacts to Outlook

You must buy the full version of Shoviv Lotus Notes Contacts to Outlook software to export all contact items into Outlook PST file, because the trial version of Shoviv Lotus Notes Contacts to Outlook Software allows you to export only 25 items per folder from Lotus Notes Contacts to Outlook PST File.



You can purchase the software by clicking buy now button which will redirect you to the buy page of the software : <https://www.shoviv.com/buy-lotus-notes-contacts-to-outlook.html>

For any other details related to purchase process, software activation process, email us at: [sales@Shoviv.com](mailto:sales@Shoviv.com)



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Any illegal use of Shoviv Lotus Notes Contacts to Outlook will be solely your responsibility.

You further attest that recovered data, password or files will not be used for any illegal purpose.

Be aware that password recovery, unauthorized data encryption, illegally obtained file may constitute theft or other wrongful action may result in your civil and criminal prosecution.



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